**PEOTONE PUBLIC LIBRARY DISTRICT**

**REGULAR BOARD MEETING MINUTES**

**AUGUST 20, 2024**

# **Location: Peotone Library Meeting Room**

**Call to Order:** 6:30 p.m. by S. Gall, Library Board President.

# **Pledge of Allegiance to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall, Library Board President: D. Ladislas – Present, S. Gall - Present, J. Oliver – Present, A. Nagel – Absent, M. Horne – Present, B. Patek - Present, and M. Cann - Present

Others attending: Director Sarah Ehlers, Administrative Assistant Courtney Stahl

**Public Forum**: Kyle Sheppard

# **Minutes - Peotone Public Library District – July 16, 2024 Board Meeting Minutes**

Trustee Oliver motioned to approve minutes of the **Regular Board Meeting of July 16, 2024** with no corrections and no additions. Trustee Ladislas seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried.

# **Bills from July 1 - August 16, 2024:**

Director Ehlers clarified that Clark’s Cleaning Service was a name change and that Orangeboy is our e-newsletter marketing tool. Trustee Oliver motioned to approve payment of bills. Trustee Cann seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 6, Nays- 0, Abstain - 0, Absent - 1. Motion carried.

# **Financial Report:**

Trustee Patek motioned to file the financial report for audit. Trustee Oliver seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried.

**Director’s Report:** See attached Director’s Report. Additional comments by Director Bormet:

* Staff Development Day was a success - good feedback from the staff
* The Summer Reading Program had 306 participants, 44 of which were teens

# **RAILS News:**

* Ebsco Host is live on our website (databases)
* ALA (American Library Association) encourages library workers to contact their Representatives about funding cuts

# **PrairieCat News:**

* Director Sarah Ehlers attended the Delegates Assembly in July - ADA compliance topic
* PUG Day 9/26 at 2:15pm is an iLEAD Trustee Session

**Library Building:**

* Replaced window in Administration office
* Recent storms caused roof flashing which has been resolved

# **Monee News:**

* September 6-8 - Monee Fall Fest
* Natural gas leak - resolved

# **Peotone News:**

* Concerns about the Mill - recent storms caused damage to the Mill
* New Village Administrator - Nick Palmer

# **Old (Unfinished) Business:**

# Audit - Review from Kyle Sheppard

# Public Hearing

* + Reminder - Next meeting on September 17, 2024
	+ Sent to the Vedette

# **New Business:**

* IPLAR
	+ In progress, due September 1, 2024
* Ordinance
	+ Ready by September
* Insurance Renewal
	+ Adding flood insurance - overall renewal has increased from the prior year
	+ Board members in agreement that the increase cost is justifiable
* Cleaning Quote
	+ Discussion on the cleaning services
	+ Trustee Cann motioned to approve an increase for the current cleaning service effective September 1, 2024. Trustee Patek seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 6, Nays- 0, Abstain - 0, Absent - 1. Motion carried.

Adjournment of regular board meeting motion made by Trustee Oliver, seconded by Trustee Horne – motion carried. Adjournment: 7:47 p.m.

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# **Next Regular Board Meeting September 17, 2024 at 6:30 p.m.**

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Courtney Stahl, Administrative Assistant
Peotone Public Library District